

Learning & Skills Mentor

Level 4

What will I learn?

- Plan, conduct and record mentoring activities to support the progression of the mentee working within legal and ethical frameworks, including confidentiality and safeguarding.
- Make sustainably informed decisions in approaches used to plan, conduct, record and evaluate mentoring practice

What skills will I develop?

- Demonstrate awareness of own values, beliefs and behaviours and their effect on the mentor/mentee relationship.
- Establish rigorous evaluation processes with mentee to support reflection on effectiveness of mentoring relationship.
- Maintain records of mentoring practice and recording of continual professional development activities.

What will success look like?

- Use strategies to establish and maintain expectations and boundaries of mentoring contract, including recognising starting points of mentee, agreed development needs, potential barriers to development and where relevant, other stakeholders needs.
- Evaluate and reflect on effectiveness of own practice for the purpose of self-development.

Who is it for?

The role of the learning and skills mentor can be found in all sectors where training and development is required. For example, but not limited to, healthcare, military, manufacturing, production, business and professional, education, leisure, construction, creative, technology.

Entry Requirements

Learner must have experience in the role or similar roles and be employed as a Learning & Skills Mentor.

Apprentices must have:

- Held a residency in the UK for the last three years.
- Apprentices aged 16-18 years must be able to complete Functional Skills Level 2 English and Maths whilst on programme if previously not secured a grade 4 (C) or above in GCSE English and Maths.
- Apprentices aged 19+ years have the option to complete Functional Skills Level 2 English and Maths whilst on programme if previously not secured a grade 4 (C) or above in GCSE English and Maths – this is no longer a mandatory requirement.

Funding

- £5,000 for this 12-month course.
- 100% funded for those settings who pay into the Government apprenticeship Levy.
- 95% funded for non-levy setting, a 5% employer contribution of £200 per learner.
- An employer incentive payment of £1,000 is available for new apprentices aged 16 to 18 and those under 25 with an Education, Health, and Care Plan

End Point Assessment

Your employer will choose an end-point assessment organisation (EPAO) to deliver the EPA. Your employer and training provider should tell you what to expect and how to prepare for your EPA.

The length of the training for this apprenticeship is typically 12 months. The EPA period is typically 3 months.

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